

AAA Mediation Civil Mediation Resource List Administrative Fee Schedule

A \$250 non-refundable deposit, which will be applied toward the mediation fee, is required to initiate the AAA's administration of the mediation and appointment of the mediator. The AAA administrative fee, split by the parties, is \$75 per hour billed by the mediator with a minimum two-hour charge for any mediation held. The AAA will not charge administrative fee for any time that a mediator is serving without charge (pro-bono).

If a matter submitted for mediation is withdrawn or cancelled after the request to initiate mediation is filed but prior to the mediation conference, the AAA administrative fee is \$100 (to which the deposit will be applied) plus any mediator time and expenses incurred. These costs shall be borne by the initiating party unless the parties agree otherwise.

If a matter submitted for mediation results in a settlement after the request to initiate mediation is filed but prior to the mediation conference, the AAA administrative fee is \$250 (to which the deposit will be applied) plus any mediator time and expenses incurred. These costs shall be borne by the initiating party unless the parties agree otherwise.

Mediator Compensation

Each mediator's compensation rate is stated on their respective resume. We will ask each mediator to serve on one pro-bono case per year. We will also ask that mediators consider lower compensation rates for disputes under \$100,000 cumulatively in value.

We note that the AAA takes no portion or share of the compensation charged by the mediator. The AAA's administrative fees are charged based only as indicated above.