

Mediation is a non-binding process. The mediator assists the parties in working out a solution that is acceptable to them. If you would like ICDR Canada to contact the other parties to determine whether they wish to mediate this matter, please check this box . *There is no additional fee for this service.*

Date:	
To: Name (of the party on which this Notice is to be served)	Name of Representative: (if known)
Address:	Name of Firm: (if applicable)
City:	Address:
Province/Territory:	City:
Postal Code:	Province/Territory:
Telephone:	Postal Code:
Facsimile:	Telephone:
Email:	Facsimile:
	Email:
The named claimant, a party to an arbitration agreement contained in a contract, dated _____ providing for arbitration under the: Canadian Arbitration Rules Other Rules (please specify): _____ hereby demands arbitration.	
Nature of the Dispute: (attach additional sheets, if necessary)	
The Claim or Relief Sought: (the amount, if any)	
Type of Business: Claimant:	Respondent:
Claimant's Request: No. of Arbitrators:	Place of Arbitration:
Language:	
You are hereby notified that copies of our arbitration agreement and this <i>notice</i> are being filed with <i>ICDR Canada</i> by email: casefiling@icdrCanada.org , with a request that it commence administration of the arbitration. Under the rules, you may file an Answer within the time specified in the rules after notice from the administrator.	
Name of Claimant:	Name of Representative: (if known)
Address: (to be used in connection with this case)	Name of Firm: (if applicable)
City:	Address:
Province/Territory:	City:
Postal Code:	Province/Territory:
Telephone:	Postal Code:
Facsimile:	Telephone:
Email:	Facsimile:
	Email:
To begin proceedings, please send a copy of this demand <i>and the Arbitration Agreement</i> , with the filing fee as provided for in the rules, to ICDR Canada. Send the original demand to the respondent.	
Signature (may be signed by a representative)	
Title:	Date: